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| **Project name** | | Insert NHS board logo |
| NHS board name and service | | Date |
|  |  | |
| Introduction | | |
| What is the service and what was the issue that prompted you to start the improvement projected | | |
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| Building the conditions for change | | |
| Who was in the project team?  What was the timescale of the project?  What help the team work effectively together?  Acknowledgements for funding or access to other support. | | |
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| Understanding the system | | |
| What diagnostic work did you carry out?  What did you learn?  What was identified as a priority are to address? | | |
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| Aim and change theory | | |
| What was your STAN aim?  Insert your driver diagram  List your outcome, balance and process measures. | | |
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| Change ideas tested | | |
| List the change ideas that you tested that didn’t work. Why didn’t they work?  List the change ideas that you tested that did work. How many PDSA cycles did you go through before knowing they were successful? How did you know they were successful? Is there any data you can share? What did you learn while testing them? | | |
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| Implement and sustain | | |
| What successful change ideas did you adopt?  Share some key outcome, balance and process measures to show how well it has been sustained.  What changes are you making to ensure it can be sustained? | | |
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| Share learning | | |
| What three key messages would you share with other services looking to implement similar changes? | | |
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| Contact for more information | | |
| Name of contact and contact information for others to contact you for more information. | | |